



APPLICATION Date _____ Location Huber Heights Piqua Sidney Troy West Milton

Name _____

Address _____ City, St., Zip _____

Phone Number _____ email _____

Birthday: ____/____/____ Start Date _____

Full Time Part Time Hours a Week Available _____

Have you ever been employed by SunDown Tan YES NO If Yes, When _____

What prompted you to apply at SunDown Tan? _____

EDUCATION

High School _____ Graduation Date _____

Secondary Schools

School 1 _____ Graduation Date _____

School 2 _____ Graduation Date _____

School 3 _____ Graduation Date _____

EMPLOYMENT HISTORY

List three (3) most recent jobs. (If not applicable, list U.S. Military or work performed on a volunteer basis) Please explain gaps in employment history.

Company 1

Company _____ Address _____

Job Title _____ Supervisor _____

Phone _____ May we contact? YES NO

Dates Employed _____ - _____ Start Pay _____ End Pay _____

Times Absent _____ Reason for Leaving _____

Company 2

Company _____ Address _____

Job Title _____ Supervisor _____

Phone _____ May we contact? YES NO

Dates Employed _____ - _____ Start Pay _____ End Pay _____

Times Absent _____ Reason for Leaving _____

Company 3

Company _____ Address _____

Job Title _____ Supervisor _____

Phone _____ May we contact? YES NO

Dates Employed _____ - _____ Start Pay _____ End Pay _____

Times Absent _____ Reason for Leaving _____



APPLICATION

Have you ever been disciplined for absenteeism or tardiness by a previous employer? YES NO
If YES, explain _____

Have you ever been discharged or asked to resign by a previous employer? YES NO
If YES, explain _____

During the past 10 years, have you been convicted of a crime, misdemeanor/felony including under the influence of intoxicants? YES NO

If YES, give date, nature of offense(s) and where convicted* _____

**A conviction will not necessarily bar you from employment. It will be considered only as related to the job in question.*

REFERENCES

Name _____ Phone _____
Company _____ Relationship _____ Years Acquainted _____

Name _____ Phone _____
Company _____ Relationship _____ Years Acquainted _____

Name _____ Phone _____
Company _____ Relationship _____ Years Acquainted _____

We consider applicants for all positions without regard to race, color, religion, creed, sex, national origin or any other consideration made unlawful by federal, state or local laws.

1) I declare that all statements and answers in this application are true and complete. I also agree that if employed, any untruth, misleading answer, omission, concealment or failure to answer any question fully, completely and accurately will be grounds for terminating my employment. 2) I authorize SunDown Tan or a SunDown Tan agent to investigate my references, to communicate with my former employers concerning same, make an independent investigation of my character/conduct/employment record and to keep and preserve records of such investigations. In compliance with the Fair Credit and Reporting Act (15 U.S.C.S. Section 1681). I am advised that a routine investigative consumer report may be conducted relative to my character, general reputation, personal characteristics and credit history. You have the right to request the source, information, nature and scope of the investigation, if one is conducted. 3) If employed, I agree that upon termination of my employment I will return all company property and records in my possession. 4) If employed, I agree to read and comply with Company rules, regulations and policies. 5) It is mutually understood and agreed that any employment I accept is not confined to a fixed term and may be ended by either party at-will, with or without cause or prior notice. No representatives of SunDown Tan has authority to make any contrary agreement. 6) I understand that Federal Law prohibits the employment of illegal aliens. All persons hired must submit satisfactory proof of employment authorization. Failure to submit same within the required time shall result in immediate employment termination.

Incase of Emergency Notify _____

Address _____

Phone _____ Relationship to Applicant _____

Signature: _____

Date: _____